

BRUTTELL ROOFING

COMMERCIAL / RESIDENTIAL / MAINTENANCE & REPAIR / INSPECTIONS

Job Title: Commercial Estimator

Bruttell Roofing is a mid-sized commercial and residential roofing company located in Oak Park, MI. We specialize in single-ply membrane roofing systems and work on projects of all sizes. We are looking to add a new commercial estimator to our team. This person will work closely with our commercial superintendent to generate competitive job bids.

Job duties include:

- Read blueprints and create material takeoffs
- Make accurate field measurements
- Work with vendors to obtain competitive material pricing
- Work-up job costs and generate bid prices
- Generate written proposals to submit to customers
- Prepare pre-construction job reports
- Track job performance metrics
- Analyze project performance (budget to actual)
- Meet with customers
- Supervise warranty inspections and submit warranty applications

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This is an entry level position within the company, but because of our size, there will be opportunities to engage in duties outside of the core job description. These include: Project management, Marketing, Sales, Customer relations, etc.

If you are interested in joining our team and learning a specialized skill set, please contact me or send your resume to jfox@bruttellroofing.com

Regards,

Jason Fox
General Manager
Bruttell Roofing, Inc.